How students enroll

To enroll in a typical course, a student needs to have a:

- **Student access code, a valid credit card, or a PayPal account**—Students get an access code with a new book purchase or by buying the code separately in a student access kit/card at the campus bookstore. Students can also buy access to a course online with a credit card or PayPal account while they are enrolling.
  
  **Important:** The student access code is nontransferable and can be used only once.

- **Course ID**—This number, which identifies your particular course, consists of the instructor's name followed by five digits, for example, arglbargle77777. This number is listed on your syllabus.

- **Email address**—The student's registration and enrollment confirmation will be sent to this email address. This address is also available to you, the instructor, for course-based communications.

*A student who does not already have a Pearson account* and is enrolling for the first time should follow the registration instructions on the home page of the [CourseCompass website](https://register.pearsoncmg.com/userprofile).

To assist these students, print the instructions and distribute them, along with the course ID for your course.

*A student who already has a Pearson account* performs steps 1 through 6 in *Registering and Enrolling in a New Subject* below to enroll in a new course.

To assist these students, copy the instructions to a document and distribute. You may want to enter your course ID in the space provided in step 3.

**Note:** Students who need to enroll in another course based on the same textbook as a current or previous course should go through their Pearson Account Profile to enroll. They do not need to use a new access code or make a payment. Direct these students to:

a. Go to [https://register.pearsoncmg.com/userprofile](https://register.pearsoncmg.com/userprofile) and log in.

b. Under the list of CourseCompass products, click **Enroll in a Course**.

c. Enter the course ID received from the instructor of the new course, confirm the course information, and click **Find Course**.

   If the student is prompted to provide an access code or purchase course access using a credit card, the course materials do not match the previous course. The student should contact the instructor.

d. Click **Enter Course Now** to start using the new course.

**Registering and Enrolling in a New Subject**

1. Go to [http://www.coursecompass.com](http://www.coursecompass.com) and click **Register** in the Students area.

2. Review the list of required items for enrolling in a course, and click **Next**.

3. Enter the course ID you received from your instructor for your new course, and click **Find Course**.

   Course ID: _____________________________

4. **Follow the instructions to either:**

   - Use a student access code or

   - Purchase access online

5. Print the Confirmation page to keep a record of your registration and enrollment information, your login name, and the email address used for your account.

6. Click **Log In Now** to access your new course.

**To use a student access code:**

1. Verify the course information and click **Access Code**.

2. Enter your student access code and click **Next**.

3. Review the license agreement and click **I Accept**.

4. Indicate whether you already have a Pearson account:

   - If not, select **No** and follow the instructions to create your login name and password.
If you do, select **Yes** and enter your login information.

If you're not sure, select **Not sure.** Enter your email address and click **Search.** If you have an account, you will receive your login information by email, and you can change your selection to **Yes.** If you do not have an account, change your selection to **No** and create your login information.

Click **Next.**

5. Enter or confirm the information requested on the Account information page:
   - Your name and an email address that you check regularly
   - School Location: Select your school country and, for schools in the U.S., enter the zip code. From the resulting list, select your school name. If it is not listed, select **Other** and enter school name, city, and state.
   - Security question: Select a question from the drop-down list; then enter the answer.

   Click **Next.**

**To purchase course access online:**

1. Click **Buy Now.**
2. Click the **Buy** button next to the course materials you want to buy. (You might see options with or without an online ebook, for example.)
3. Accept the license agreement.
4. Indicate whether you already have a Pearson account:
   - If not, select **No** and follow the instructions to create your login name and password.
   - If you do, select **Yes** and enter your login information.
   - If you're not sure, select **Not sure.** Enter your email address and click **Search.** If you have an account, you will receive your login information by email, and you can change your selection to **Yes.** If you do not have an account, change your selection to **No** and create your login information.

   Click **Next.**

5. Enter or confirm the information requested on the Account Information page:
   - Your name and an email address that you check regularly
   - School Location: Select your school country and, for schools in the U.S., enter the zip code. From the resulting list, select your school name. If it is not listed, select **Other** and enter school name, city, and state.
   - Security question: Select a question from the drop-down list; then enter the answer.

   Click **Next.**

6. Enter your payment information (credit card or PayPal account and billing information). Click **Continue.**
7. Review your order and, when you are ready, click **Place Order.**

**Note:** For more help with registration, go to [www.coursecompass.com](http://www.coursecompass.com) and click **Registration Help** under Students. For help during registration, click the **Video Tutorial** link at the top of the registration pages.